

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

10/4/2016 LEPC Meeting

The meeting was called to order at 1031 hrs. by Jeff Marcotte, Vice Chairman at Knox County EMA Office.

Meeting Attendees:

Ray Sisk	Knox Cty. EMA Director	Foner Curtis	Lonza - Rockland
Jeff Marcotte	Maritime Energy – Rockland	Donna Allen	EMA Admin Asst.
Linwood Lothrop	Dir. KRCC	Peta vanVuuren	RDNA
Chris Young	Rockland PD	Laurie Beckwith	PBMC
Chris Whytock	Rockland FD		

The minutes of the LEPC minutes for 8/2/16 were approved by Laurie Beckwith and seconded Linwood Lothrop. All were in favor.

Secretary's Report:

Correspondence:

- E-mails from Robert Gardner: DOT Haz Mat; Training video by API on crude oil by train; [serc_terc_monthly_update] August-September 2016 Edition; Change in command for the 11th WMD-CST; Final count on Tier 2 reporting facilities in Maine; CSB Releases Final Report into 2014 Mass Contamination of Charleston, West Virginia Drinking Water; Fertilizer Canada has gotten serious about Facility Siting for NH3 Ag facilities!
- E-mails from Faith Mayer: Tank Trunk Rollover Training;
- Sent out a certified letter to Sea Hag Seafood.

Treasurer's Report:

Received July 2016: LEPC Grant Reimbursements: HM 8072 \$4780.43; Interest-July \$25.80; HM 18073 \$1900.00

Received August 2016: LEPC Grant Reimbursements: HM 8072: \$10946.19; Interest Income August- \$30.11

Bills pd. out in July 2016: Personal Services \$231.98; \$; HM8049-\$225.50; HM 8072-\$4999.84

Bills pd. out in August 2016 : Personal Services: \$255.18; General Operating Expenses: \$58.68; HM 8072-\$6688.31; HM 8073-\$17.72

LEPC Operational Fund balance as of August 2016	\$ 420.40
Grant and other fund balances as of August 2016	<u>\$ 114573.87</u>
Total balance in checkbook as of August 2016	\$ 114994.27

Laurie Beckwith made the motion to accept the report and Peta vanVuuren seconded the motion. All were in favor.

Training & Exercises updates:

Training updates: *Knox County LEPC has \$6,197.46 available for responder/facility HAZMAT/Chemical Safety related training for the period Jul 1, 2015 thru Jun 30, 2016.*

L956 Liaison Officer Course	Ramada Inn, Saco	October 17 & 18, 2016
Instructional Presentation & Evaluation Skills	MEMA	Nov. 1-3, 2016
Community Shelter Forum	Knox County EMA	Oct 12, 2019 5-7 PM
Control Burn – demo on Fit 5	St. George	Oct. 15, 2016
Med Collection	Rockland PD	Oct. 22/2016

Exercises

Pen Bay Medical Center	Intermediate Active Shooter Exercise went to each department.	Sept. 29, 2016
Encomm. Maine Set Drill Formal State Wide exercise	Knox County EMA	Oct. 22, 2016
Winter TTX in Washington	Town of Washington	Oct. 27, 2016

New Business:

- Phone list for resources for Knox County – Jeff Marcotte
Jeff was wondering if we had a phone list of emergency phone numbers such as OSHA, EPA, Fire Departments and so forth. There is no such phone list to our knowledge. The EMA does not have anything like that but could if people wanted it.
- Certified Letter to Sea Hag Sea Food, Inc.
Ray sent around the certified letter that was sent out to see what was being asked by Kyle Murdock. In the letter it stated that he was to come to the LEPC meeting if possible but if not then he needs to have something in writing to say what his plan is for the facility by October 15, 2016. Ray concern of the Sea Hag is somewhat allotted in the letter is loss of product from his Tier 2 report that were reported in 2015 and 2016 for the previous years. He showed a loss about 2,000 lbs. of anhydrous ammonia. We don't know if it product that has escaped from the tanks or is it the way he measures how much he's got. There was some discussion on this.

Ray sent around an email about "Fertilizer Canada Anhydrous Ammonia Code of Practice" which will go into effect January 1, 2017. Ray is hoping that the two facilities that have anhydrous Ammonia on site will start to use some of these best practices. There was discussion on this.

- Household Chemical Emergencies Brochure – Peta and Donna revised this brochure by adding information about Medications. Peta mentioned that there is going to be a Medication turn back at the Rockland PD on Oct. 22, 2016. Donna will send out the flyer to all members of the LEPC members.

Old/Miscellaneous Business:

- Status – Funds transfer to Knox County Mutual Aid Association. Knox County Mutual Aid

Association is still waiting for to hear if they are a non-profit organization. When they receive their non-profit status, they will send a letter to the LEPC requesting funding from the accounts to be closed.

- Next regular LEPC meeting will be **December 6, 2017 at 10:30 AM**, which will be voting on the Chair position at the EMA Office at 301 Park St.

Foner Curtis made a motion and Laurie Beckwith seconded the motion to adjourn. All were in favor.

Meeting Adjourned: 11:15 AM.

Respectfully submitted,

Donna Allen
LEPC Secretary